



FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, H-8/4, ISLAMABAD

SITUATIONS VACANT

Applications are invited for the following posts from suitable candidates having qualification, experience and domicile as mentioned against each post:

S. #.	Post & BPS	Minimum qualification and experience	Min. age	Max. age	No. of Posts/ Domicile
1.	Assistant Secretary/ Assistant Controller of Examinations (BPS-17)	1) Second Class or Grade "C" Master's Degree in any discipline. 2) 2 years academic/administrative experience.	25 years	35 years	Merit - 01 Punjab - 02 Sindh (R) - 01
2.	Security Officer (BPS-17)	1) Second class Master's Degree in any discipline 2) 2 years experience in security/intelligence matters (or) retired commissioned Officer of the rank of Captain with good health.	22 years	30 years	Merit - 01
3.	Assistant (BPS-14)	Second class Bachelor's Degree.	18 years	25 years	Punjab - 02
4.	Accounts Assistant (BPS-14)	B.Com with 3 years experience of maintenance of accounts in any Government organization/University. Knowledge of MS Word and Excel will be preferred.	18 years	25 years	Punjab - 02 Khyber Pakhtunkhwa - 01
5.	Sub Engineer (BPS-11)	Associate Diploma in Civil Engineering with 3 years experience in the relevant field.	18 years	25 years	Merit - 01

How to apply:

- Please download the Application Form & Deposited Slip from NTS Website: www.nts.org.pk, pay the prescribed fee in the online branches of ABL, UBL, HBL or MCB, & fill up the Application Form properly.
- Please send the filled-up Application Form along with the paid up copy of the Deposit Slip to: NTS Headquarters, 1-E, Street No: 46, Sector I-8/2, Islamabad
- Application Forms improperly filled-up, incomplete, received after closing date, and submitted by hand will not be entertained.
- Deposited test fee is non refundable/non transferable.
- Last date of submission of application form is **18 February, 2016**.
- To apply for more than one position, please use a separate form.
- For further information, please visit NTS website: www.nts.org.pk or Call: 051-844-444-1
- Mobile phone is not allowed in the test center premises.

Terms and Conditions:

- Candidates already working in Governments, Semi Government or Autonomous bodies should apply through proper channel.
- Age relaxation (where applicable) will be allowed as per Government rules.
- The age will be calculated w.e.f. closing date of submission of application.
- The Department reserves the right to add/reduce the number of posts.
- Eligible and short listed applicants will be informed by mail for their test/interview. No TA/DA will be paid to candidates appearing for test/interview.

(MUHAMMAD SARWAR)
SECRETARY