



# National Testing Service - Pakistan

## Vacancy Announcement

National Testing Service – Pakistan, a Public Sector not-for profit Company registered under Section 42 of the Companies Act, 2017, is seeking to fill the following positions.

### 1. Deputy Director Coordination (Vacancy = 1) Islamabad

This Islamabad-based position requires a dynamic professional.

- Minimum 16 years of education in Business Administration, Management Sciences, or a related discipline from a university recognized by the Higher Education Commission.
- Minimum 5 years of relevant experience in corporate communications and coordination within a corporate, commercial, or regulatory environment.
- Strong communication, interpersonal, analytical, and presentation skills, with the ability to effectively engage stakeholders at all levels.
- Proven ability to coordinate with internal and external stakeholders and support the achievement of organizational objectives.

### 2. Assistant Director Procurement (Vacancy = 1) Islamabad

This Islamabad-based position requires a dynamic professional.

- The candidate must be holding a 16-year degree or equivalent from a university recognized by the Higher Education Commission.
- At least 2 years experience to deal with procurement processes compatible with NTS operations.
- Should be well conversant with PPRA / E-Pads mode of procurement.
- Should be proficient in supplier management, vendor sourcing, inventory management, cost analysis, risk assessment, contract administration and bidding / tendering.
- Institutional membership related to procurement and certifications shall be preferred.

### 3. Assistant Director .Net Framework (Vacancy = 2) Islamabad

This Islamabad-based position requires a dynamic professional.

- Minimum 16 years of education in Computer Science, Information Technology, Software Engineering, or a related discipline from an HEC-recognized university.
- At least 2 years experience in a corporate, commercial, or regulatory environment.
- Hands-on experience in full-stack application development using C#, .NET Framework/.NET Core, MVC Architecture, Microsoft SQL Server, MySQL and RESTful API development.

- Strong knowledge of SQL programming, query optimization, database design, and Logical/Physical Data Modeling.
- Demonstrated ability to develop, integrate, and maintain enterprise-level applications and databases.
- Knowledge of Artificial Intelligence (AI) tools and technologies.

#### **4. Assistant Director Internal Audit (Vacancy = 1) Islamabad**

This Islamabad-based position requires a dynamic professional.

- A person holding MBA Finance / M. Com or have an equivalent degree (16 years), from a university recognized by the Higher Education Commission.
- Having a minimum of 2 years of relevant experience of working in a corporate, commercial, or regulatory environment.
- Must possess strong analytical and critical thinking skills to assess risk and identify potential issues.
- Proficient at Microsoft office specially on MS Excel, Word, Power point and Power BI.

#### **5. Assistant Director Coordination (Vacancy = 1) Islamabad**

This Islamabad-based position requires a dynamic professional.

- Minimum 16 years of education in Marketing, Business Administration, Management Sciences, or a related discipline from a university recognized by the Higher Education Commission .
- Minimum 2 years of relevant experience in a corporate, commercial, or regulatory environment.
- Proficient at Microsoft office specially on MS Excel, Word and Power point.

- Please submit your application online at [www.nts.org.pk](http://www.nts.org.pk) within fifteen days of this advertisement. Only online applications submitted within the due date will be accepted.
- Only shortlisted candidates shall be called for test / interview at Islamabad.
- The organization reserves the right to reject any or all applications without assigning any reason as well as to increase / decrease the number of vacancies as per requirement.
- In service employees may send their applications with NOC from their present employers.
- No TA/DA shall be admissible.
- NTS is an equal opportunity employer and offers competitive remuneration and benefits to its employees.

**NATIONAL TESTING SERVICE PAKISTAN**

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